



A Title Guaranty Company

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### Document Order Sheet

Requestor's Information	Payment Information
Ordered by: _____  Company Name: _____  Address: _____  City: _____ State: _____ Zip: _____  Phone # _____ Fax# _____	<i>Payment is required in advance unless picking up from TG King St. Branch</i>  <input type="checkbox"/> Check      Check # _____ <i>(please make checks Payable to Docutrieve at King St. Branch)</i>  <input type="checkbox"/> MC # _____ Exp. Date: _____  <input type="checkbox"/> Visa# _____ Exp. Date: _____  Name as Printed on Card _____  <input type="checkbox"/> Pay at Pickup (from Docutrieve at TG King St. Branch)
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#### Order by Document Number

Requested documents are \$.50 per page

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**OR**

#### Order by Property Information

Don't know the document number? Fill out the property information below and we will find the document numbers for you. Documents are \$.50 per page plus \$20 look-up fee (\$25 for mainland customers)

Property Address:

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TMK:

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Owner / Grantor / Grantee:

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#### Special Instructions

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